



South Cambridgeshire District Council

Council Meeting
Wednesday, 23 March 2022

Agenda and Reports

South Cambridgeshire Hall
Cambourne Business Park
Cambourne, Cambridge
CB23 6EA

Exclusion Of Press And Public

The law allows Councils to consider a limited range of issues in private session without members of the Press and public being present. Typically, such issues relate to personal details, financial and business affairs, legal privilege and so on. In every case, the public interest in excluding the Press and Public from the meeting room must outweigh the public interest in having the information disclosed to them. The following statement will be proposed, seconded and voted upon.

"I propose that the Press and public be excluded from the meeting during the consideration of the following item number(s) in accordance with Section 100(A) (4) of the Local Government Act 1972 on the grounds that, if present, there would be disclosure to them of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act (as amended)."

If exempt (confidential) information has been provided as part of the agenda, the Press and public will not be able to view it. There will be an explanation on the website however as to why the information is exempt.

South Cambridgeshire District Council

TO: The Chair and Members of the
South Cambridgeshire District Council

Notice Is Hereby Given that the next meeting of the **Council** will be held in the **Council Chamber - South Cambs Hall** at **2.00 P.M.** on

Wednesday, 23 March 2022

and I therefore summon you to attend accordingly for the transaction of the business specified below.

Dated this 15 March 2022

Liz Watts
Chief Executive

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you.

Agenda

Presentation

1. **Apologies**
To receive Apologies for Absence from Members.
2. **Declaration of Interest**
3. **Register of Interests**
Members are requested to inform Democratic Services of any changes in their Register of Members' Financial and Other Interests form.
4. **Minutes**
To authorise the Chair to sign the Minutes of the meeting held on 22 February 2022 as a correct record.
5. **Announcements**
To receive any announcements from the Chair, Leader, the executive or the head of paid service.

(Pages 1 - 28)

6. Questions From the Public

To answer any questions asked by the public.

The deadline for receipt of public questions or statements is midnight on Thursday, 17 March 2022.

The Council's scheme for public speaking at remote meetings may be inspected here:

[Public Speaking Scheme](#)

7. Petitions

To note all petitions received since the last Council meeting.

8. To Consider the Following Recommendation:

8 (a) Member Parental Leave Policy (Cabinet/22 March 2022)

Cabinet, subject to recommendation at its meeting on 22 March 2022, and any updates provided by Cabinet,

RECOMMENDS THAT COUNCIL

Adopt the Member Parental Leave Policy as set out in the appendix to the report.

(Pages 29 - 48)

9. Waterbeach Neighbourhood Plan

To:

- a. Note that the referendum for the Waterbeach Neighbourhood Plan took place on 3 March 2022,
- b. As it was a successful referendum, to 'make' (adopt) the Waterbeach Neighbourhood Plan (The made version of the plan is Appendix 1 of this report)

(Pages 49 - 220)

10. Cambridgeshire and Peterborough Combined Authority

Attached are the reports summarising the work of the Cambridgeshire and Peterborough Combined Authority in January 2022.

(Pages 221 - 242)

11. Greater Cambridge Partnership

To consider any reports of the work of the Greater Cambridge Partnership.

12. Membership of Committees and Outside Bodies

To note and endorse any changes in the membership of Committees which have been made in accordance with the wishes of the Leader of the political group to which the seat concerned has been allocated.

To agree any changes required in the membership of outside bodies.

13. Questions From Councillors

A period of 30 minutes will be allocated for this item to include those questions where notice has been provided (as set out on the agenda below) and questions which may be asked without notice.

Members wishing to ask a question without notice should indicate this intention to the Interim Democratic Services Team Manager prior to the commencement of the item. Members' names will be drawn at random by the Chairman until there are no further questions or until the expiration of the time period.

13 (a) From Councillor Sally Ann Hart

How many Ukrainian families seeking refuge have been settled in South Cambridgeshire since the outbreak of war in Ukraine?

13 (b) From Councillor Geoff Harvey

Since the introduction of the call back service, what is the level of usage of the service and what is the customer reaction?

13 (c) From Councillor Claire Daunton

What is the return to the office plan for SCDC staff?

13 (d) Councillor Corinne Garvie

When will the ground source heat pumps be operational at South Cambs Hall?

13 (e) From Councillor Eileen Wilson

With the season for community events approaching, how are we planning to support community groups to reduce waste and increase recycling?

13 (f) Councillor Nick Wright

To the Leader:

It is nearly 4 years since you became leader. Do you have any regrets?

13 (g) Councillor Bunty Waters

To Councillor Dr Tumi Hawkins:

South Cambs very proudly has purchased many properties through Ermine Street Housing, which give a healthy profit/return to the Council.

Will there be any available, and if so how many, should the Council offer homes to Ukraine refugees, whilst this war on their country rages?

13 (h) From Councillor Mark Howell

What is the Council's target for self-build houses this year?

13 (i) From Councillor Steve Hunt

Does the Council have any energy supply contracts with Gazprom or any other Russian energy company?

13 (j) From Councillor Shrobona Bhattacharya

To the Leader:

Do the residents of Cambourne deserve to know the reasons why no High Street development took place during the last four years of Lib Dem tenures (2018 to 2022) when the plan for the same was in an advance stage?

13 (k) From Councillor Graham Cone

How many electric charging points has SCDC had fitted throughout south Cambs via grants from government or out of their own budget over the last 4 years?

13 (l) Councillor Heather Williams

How many staff vacancies are there currently including where interims or agency workers are temporarily filling in posts?

14. Notices of Motion

A period of 30 minutes will be allowed for each Motion to be moved, seconded and debated, including dealing with any amendments. At the expiry of the 30 minute period, debate shall cease immediately, the mover of the original Motion, or if the original Motion has been amended, the mover of that amendment now forming part of the substantive motion, will have the right of reply before it is put to the vote.

14 (a) Standing in the name of Councillor Heather Williams

This council notes and supports the [statement](#) endorsed by the Local Government Association:

European local and regional governments strongly support their peers in Ukraine

We, local and regional leaders across Europe, strongly condemn the multiple attacks and violations of the territorial integrity and sovereignty of Ukraine. We express our full support and solidarity to the Ukrainian people and our peers in local and regional government. We will not accept that our European values and integrity be attacked again by the Russian Federation after the violation of Georgian territories by Russia in 2008. We are firmly opposed to the dismemberment of a free and democratic state in Europe.

The escalation of violence, repeated bombings and attacks on Ukrainian cities and territories are a serious threat to the preservation of peace and democracy across Europe. We call on the Federation of Russia to cease its

attack, to leave the national territory of Ukraine, to respect all international treaties and fundamental principles of international law and to recognise the full sovereignty of Ukraine over all its territories, including Donbas and Crimea.

Firmly convinced of local democracy and city diplomacy, based on the values of peace that unite our municipalities across Europe since 1951, we stand by the Ukrainian municipalities, cities, hromadas, districts, raions and their representative associations. They are in the front line to protect the population and provide basic services to offer them good quality living conditions and daily survival. The destruction of infrastructure by the belligerents jeopardises the efficient and safe maintenance of basic public services provided by Ukrainian local and regional governments to their citizens.

As European local and regional governments, representing 60 national associations across 40 European countries, including Ukraine, we will continue to work to support them in their efforts. Not only are we ready to support our peers in the country with the materials and expertise they may need in the days and weeks to come. Municipalities and regions will probably have to face soon the human consequences of such a tragedy for Europe, probably resulting in a flow of humanitarian refugees. Coordination with our national governments will be essential.

As the European section of United Cities and Local Governments, let us hope that city diplomacy will soon unite us all again!

This council will:

- Endorse the statement.
- Support efforts by government to support those seeking refuge as a result of this conflict.
- Fly the Ukraine flag in solidarity with our local government colleagues and the people of Ukraine.

14 (b) Standing in the name of Councillor Sue Ellington

This administration claims to be Green to the core. If this is the case why are National Highways being allowed to get away with allowing 80% of the trees, shrubs and hedgerow which they have planted along the A14 to die.

Thousands of established trees, bushes and hedgerows were removed along the route which we were assured would be replaced twofold ([Environment - Highways England \(nationalhighways.co.uk\)](https://www.environmentalhighways.org.uk/)).

This council condemns the inadequate provision of replacement trees, shrubs and hedgerows along the A14 and will write to National Highways demanding replacement plants are provided, planted, watered and cared for until they are established.

14 (c) Standing in the name of Councillor Alex Malyon

Council notes that in May this year we will celebrate the 5th anniversary of the first residents moving into Northstowe. This new community will ultimately grow to be the largest new town in the UK in decades. Northstowe is an exemplar of high standards in community building and sustainability, and this council should be proud of the role it has played in bringing this complex development forward. Council recognizes the immense, hands-on effort and oversight that has been required to guide Northstowe to this point and drive community development which has seen Northstowe already grow into a strong and active community. This council is now taking a direct role in bringing forward vital community buildings, the Phase 1 enterprise zone, and Civic Hub, which will house the town’s health centre. We are grateful to the many officers for their continuing hard work and dedication to delivering these projects and most especially our community development officers who have continued to represent the Council positively within the community throughout lockdown and COVID restrictions.

Council further notes that Northstowe is at a crucial stage, with permission recently granted for phases 3A and B, work underway on Phase 2 and more residents continuing to join the community in phase 1. While we celebrate reaching this point, there is still a long way to go on the journey for this new community in the heart of South Cambridgeshire.

Council therefore reaffirms its commitment to the success of Northstowe and its growing community, and further commits to continue to explore, in consultation with residents and the Town Council, ways in which facilities so vital to this community can be delivered most effectively. Recognizing the essential nature of these facilities, this Council commits to investigate contingencies for provision of GP services, community space, and a convenience store.

15. Chair's Engagements

To note the Chair’s engagements since the last Council meeting:

Date	Venue / Event
18 March	Fenland District Council Chairman’s Reception

16. Exclusion of Press and Public

The press and public are likely to be excluded from the meeting during consideration of the following item in accordance with the provisions of Section 100(A)4 of the Local Government Act 1972, exempt information as defined in paragraph 3 of Part 1, Schedule 12A of the Act, as amended.

17. Northstowe Acquisition of Interim Community Facilities (Cabinet/22 March 2022)

(Pages 243 - 252)

Guidance For Visitors to South Cambridgeshire Hall

NOTES TO HELP THOSE ATTENDING MEETINGS IN PERSON AT SOUTH CAMBRIDGESHIRE HALL

Please note parking is very restricted during March 2022, so you may wish to attend the meeting remotely via the MS Teams link, rather than in person. Please also refer to the Covid-security measures relating to meetings in the Council Chamber which continue to apply following the Government's return to Plan A in January 2022.

While we try to make sure that you stay safe when visiting South Cambridgeshire Hall, you also have a responsibility for your own safety, and that of others.

Security

When attending meetings in non-public areas of the Council offices you must report to Reception, sign in, and at all times wear the Visitor badge if one is issued. Before leaving the building, please sign out and return the Visitor badge to Reception.

Public seating in meeting rooms is limited. For further details contact Democratic Services on 01954 713000 or e-mail democratic.services@scambs.gov.uk

Emergency and Evacuation

In the event of a fire, a continuous alarm will sound. Leave the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this is via the staircase just outside the door. Go to the assembly point at the far side of the staff car park opposite the staff entrance

- **Do not** use the lifts to leave the building. If you are unable to use stairs by yourself, the emergency staircase landings have fire refuge areas, which give protection for a minimum of 1.5 hours. Press the alarm button and wait for help from Council fire wardens or the Fire and Rescue Service.
- **Do not** re-enter the building until the officer in charge or the Fire and Rescue Service confirms that it is safe to do so.

First Aid

If you feel unwell or need first aid, please alert a member of staff.

Access for People with Disabilities

We are committed to improving, for all members of the community, access to our agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. The Council Chamber is accessible to wheelchair users. Infra-red hearing assistance systems are available in the Council Chamber and viewing gallery. To use these, you must sit in sight of the infra-red transmitter and wear a 'neck loop', which can be used with a hearing aid switched to the 'T' position. If your hearing aid does not have the 'T' position facility then earphones are also available and can be used independently. You can get both neck loops and earphones from Reception.

Toilets

Public toilets are available on each floor of the building next to the lifts. These include facilities for disabled people.

Recording of Business and Use of Mobile Phones

We are open and transparent about how we make decisions. Public meetings are webcast and are also recorded, but we allow recording, filming and photography at Council, Cabinet and other meetings, which members of the public can attend, so long as proceedings at the

meeting are not disrupted. We also allow the use of social media during meetings to bring Council issues to the attention of a wider audience. To minimise disturbance to others attending the meeting, please switch your phone or other mobile device to silent / vibrate mode.

Banners, Placards and similar items

You are not allowed to bring into, or display at, any public meeting any banner, placard, poster or other similar item. If you do so, the Chair will suspend the meeting until such items are removed.

Disturbance by Public

If a member of the public interrupts proceedings at a meeting, the Chair will warn the person concerned. If they continue to interrupt, the Chair will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chair may call for that part to be cleared. The meeting will be suspended until order has been restored.

Smoking

No one can smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

Food and Drink

Whilst snack vending machines are available in the ground floor public area, please note that no food is permitted in the Chamber. We advise that all attendees at meetings should bring their own water bottles which they can re-fill at the sink in the Kitchenette opposite the Chamber.